

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

AQAR for the year (for example 2013-14)

2017-18

#### I. Details of the Institution

1.1 Name of the Institution

Sheth R. A. College of Arts and Commerce

1.2 Address Line 1

Vidya Gauri Nilkanth Marg

Address Line 2

Khanpur

City/Town

Ahmedabad

State

Gujarat

Pin Code

380001

Institution e-mail address

drneerjaarun@gmail.com

Contact Nos.

079-25600312

Name of the Head of the Institution:

Dr Neerja A Gupta

Tel. No. with STD Code:

079-25600312

Mobile:

9825012984

Name of the IQAC Co-ordinator:

Prof Mahesh T. Kahar

Mobile:

7574040431

IQAC e-mail address:

[profmtkahar@yahoo.co.in](mailto:profmtkahar@yahoo.co.in)

1.3 NAAC Track ID (For ex. MHCogn 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/66RAR/064 dated 21/02/2014

1.5 Website address:

[www.bhavancollege.org](http://www.bhavancollege.org)

Web-link of the AQAR:

<http://www.bhavancollege.org/AQAR2017-18.docx>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	<b>B</b>	<b>2.49</b>	<b>2008</b>	<b>2013</b>
2	2 <sup>nd</sup> Cycle	<b>B</b>	<b>2.66</b>	<b>2014</b>	<b>2019</b>
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

13<sup>TH</sup> DECEMBER 2008

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR \_\_\_\_\_ 24/04/2015 \_\_\_\_\_ (DD/MM/YYYY)  
ii. AQAR \_\_\_\_\_ 25/04/2016 \_\_\_\_\_ (DD/MM/YYYY)  
iii. AQAR \_\_\_\_\_ 17/04/2017 \_\_\_\_\_ (DD/MM/YYYY)  
iv. AQAR \_\_\_\_\_ \_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Gujarat University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

If yes, date of recognition: ..... (dd/mm/yyyy)

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="6"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="4"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="2"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="2"/>
2.9 Total No. of members	<input type="text" value="19"/>
2.10 No. of IQAC meetings held	<input type="text" value="09"/>

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

1. **Indian Political Thinking and International Alternatives.** International Conference, jointly with CCS University Meerut , 12<sup>th</sup> 13<sup>th</sup> August, 2017
2. **Premise of Sanskrit texts in Western Inventions.** Jointly With Bharatiya Vichar Manch, Ahmedabad. 24<sup>th</sup> – 25<sup>th</sup> February, 2018
3. **Western Inventions and Knowledge Premise of Sanskrit texts.** Bharatiya Rashtrodaya. National Seminar Jointly with Bharatiya Vichar Manch. 24<sup>th</sup>/25<sup>th</sup> February 2018. Ahmedabad.
4. **“Instill Patriotism” Session Nari and SamajVyavastha. Jointly with** HSSF, Ahmedabad, Gujarat. 5<sup>th</sup> January ‘18
5. **“Emerging India”** National Conference on Emerging India Jointly with IPSA and Anna center for Public Administration. 15-17<sup>th</sup> December, 2017, Chennai.
6. **Concept of Rashtra in Diaspora Communities.** Concept of Nation and state: Ancient and Modern. **Jointly with** Department of Political Science, CCS University, Meerut. 4<sup>th</sup> March, 2017
7. **A Re-reading of Abhinavgupta.** National Seminar Bharatiya Vidya Bhavan’s College of Arts and Commerce, Ahmedabad. 5<sup>th</sup> April, 2016
8. **Foreign students in Gujarat- Opportunities and challenges.** Education in India for Foreign Students: Sponsored by ICCR. New Delhi March 21<sup>st</sup> and 22<sup>nd</sup> 2016
9. **Career Guidance(2)**
10. **Stress Management**
11. **World Population Day**

2.14 Significant Activities and contributions made by IQAC

**ICT Based learning, Research Activities, Seminar and Workshop for faculties and Students, Placement activities, AQAR Submission, Quality Enhancement, New Courses planning, In-House research projects, CWDC activities, Planning and carrying out co-curricular and extra-curricular, Exam reforms, gender sensitization, E-library,**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year provided in (*annexure i*)

2.16 Whether the AQAR was placed in statutory body    Yes     No   
Management     Syndicate     Any other body

Provide the details of the action taken

**Analysis of students' feedback**  
**Introduced new courses for foreign students**  
**Introduced Skill based courses for Third year students**  
**Roadmap for future betterment**  
**Division of work for Resource generation**  
**Promotion of Local art and Artists**  
**New Diploma Courses started**  
**Future planning**

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	<b>4</b>			
PG	<b>2</b>	<b>1</b>		
UG	<b>2</b>			
PG Diploma	4		4	4
Advanced Diploma				
Diploma	4		4	4
Certificate	<b>0</b>			
Others: M.Phil. Diaspora	<b>1</b>			
<b>Total</b>	<b>17</b>			
Interdisciplinary	<b>1 (M.Phil.)</b>		1	
Innovative	<b>3</b>	<b>3</b>		

##### 1.2 (i) Flexibility of the Curriculum: **CBCS/Core/Elective option**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	<b>4</b>
Trimester	
Annual	<b>1</b>

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students

*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*(annexure ii)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

**Yes 20 % every year as per Gujarat University BOS meetings**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- 1. Department in Commerce (M.Com)**
- 2. Center for Job Oriented Diploma Courses**
  1. Logistics and Supply Chain Management
  2. Corporate Social Responsibility
  3. Vedic Foretelling System
  4. E – Business and Digital Marketing



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
<b>24</b>	<b>8</b>	<b>8</b>	<b>1</b>	<b>7</b>

2.2 No. of permanent faculty with Ph.D.

**13**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
<b>5</b>	<b>9</b>	<b>1</b>	<b>2</b>					<b>6</b>	<b>11</b>

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

**16**

**4**

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	<b>11</b>	<b>49</b>	<b>6</b>
Presented papers	<b>5</b>	<b>11</b>	<b>2</b>
Resource Persons	<b>5</b>	<b>18</b>	<b>1</b>

2.6 Innovative processes adopted by the institution in Teaching and Learning:

**Introduced French, Persian and Computer Science courses replacing Sanskrit as core compulsory for Foreign students, ICT based lecture, Audio-Visual, Industrial visit, Guest Lecture, Started Job oriented Diploma Courses, Community Project, Practical, E Assignments, E Projects, International MOUs,**

2.7 Total No. of actual teaching days during this academic year

**204**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

**Double Evaluation**

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

**4**

**2**

**2**

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

89 %

2.11 Course/Programme wise Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	
<b>B.A.</b>	<b>762</b>	<b>1.04 %</b>	<b>6.82 %</b>	<b>13.91 %</b>	<b>33.59 %</b>	
<b>B.Com</b>	<b>1764</b>	<b>3.51 %</b>	<b>14 %</b>	<b>29.02 %</b>	<b>27.95 %</b>	
<b>M.A.</b>	<b>50</b>	-	-	-	<b>84%</b>	
<b>M.Com</b>	<b>91</b>	-	-	-	<b>90.1%</b>	

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

**IQAC enables teachers to assess their learner's performance throughout the year, and helps them to plan teaching strategies for the next year. It also motivates teachers to update themselves by involving themselves in research as well as other academic activities. The college authorities are also encouraged to plan learner centred activities, teacher development activities and to keep updating the infrastructure.**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	<b>2</b>
UGC – Faculty Improvement Programme	<b>4</b>
HRD programmes	<b>8</b>
Orientation programmes	<b>4</b>
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	<b>1</b>
Others	<b>1</b>

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	<b>3</b>	<b>12</b>	<b>Nil</b>	<b>12</b>
Technical Staff	<b>0</b>	-	<b>Nil</b>	-

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

**International Conference, National seminar, Book Publishing, International Journal, Participating in Seminars/Conference, Presenting Articles, Articles Publication**

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		1		
Outlay in Rs. Lakhs		21.4		

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	1		
Non-Peer Review Journals			
e-Journals	1		
Conference proceedings	1	6	

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2017-2019	ICSSR	21.4	4.26
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	1		1		3
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations: International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

6

12

3.19 No. of Ph.D. awarded by faculty from the Institution

5

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 3      SRF 2      Project Fellows 2      Any other

3.21 No. of students Participated in NSS events:

University level 10      State level

National level      International level

3.22 No. of students participated in NCC events:

University level      State level 65

National level 8      International level

3.23 No. of Awards won in NSS:

University level      State level

National level      International level

3.24 No. of Awards won in NCC:

University level      State level 2

National level 6      International level

3.25 No. of Extension activities organized

University forum 02      College forum 07

NCC      NSS      Any other 3

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **International Conference, Jammu & Kashmir National project, Solar energy, National and State level Seminars, Educational Trips**
-

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	<b>1.1 Acre</b>			
Class rooms	<b>20</b>	<b>2</b>	<b>CPE/BVB</b>	<b>10 Lakhs</b>
Laboratories	<b>2</b>	<b>1</b>	<b>Gujarat Government</b>	<b>18 Lakhs</b>
Seminar Halls	<b>2</b>	<b>1</b>	<b>Management Trust</b>	<b>165 lakhs</b>
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.		<b>3</b>		<b>5 lakhs</b>
Value of the equipment purchased during the year (Rs. in Lakhs)		<b>2</b>		<b>3 Lakhs</b>
Others				

#### 4.2 Computerization of administration and library

**Fully Computerized**

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2567	760206	30	6	2567	760206.6
Reference Books	16194	226201	120	1,80,000	16194	415201
e-Books	1	0	0	0	1	0
Journals	41	33675	3	14000	44	47675
e-Journals	1	5000			1	5000
Digital Database						
CD & Video	25	25000			25	25000
Others (archive/ inter library services)	32	18000	1	6000	33	24000

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	54	2	Wi-fi . 4	4	2	4	7	
Added	-	-	-	-	1	2	5	
Total	54	2	4	4	3	6	12	

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Fully Wi-fi campus, Training workshops, Inhouse training facility

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	.40
ii) Campus Infrastructure and facilities	30
iii) Equipments	4.0
iv) Others	3.7
<b>Total :</b>	<b>38.1</b>



## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Seminars, Students workshops, Counseling cell, Notice Board, face book ,POSTERS, BANNERS, announcements, Website publishing, YouTube, Mass messaging on mobile

#### 5.2 Efforts made by the institution for tracking the progression

Academic Audit, Internal Exam, Project, Assignments, Institutional Audit, seminars, presentations, viva-voce, lab-activities

5.3 (a) Total Number of students	UG	PG	Ph. D.	Others (M.Phil.)
	1779	131	9	7

(b) No. of students outside the state 93

(c) No. of international students 27

Men	No	%
	1202	62.40

Women	No	%
	724	37.59

This Year 2016-17						This Year 2017-18					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1183	240	17	326	1	1767	1182	328	15	401	0	1926

Demand ratio **4:1**      Dropout **7%**

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Short term courses for Competition Exam  
English Proficiency Courses

No. of students beneficiaries 120

### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

### 5.6 Details of student counselling and career guidance

**Students of B.A./B.Com/M.A./M.COM are counseled after and again during 2017-18 about different fields like Banks, LIC, TCS, Competition Exams, Online Form Application, and career guidance is given to them about Accountants, MBA, CA, Fashion Designing, IT, MCA,**

No. of students benefitted

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
<b>21</b>	<b>350</b>	<b>200</b>	<b>450</b>

### 5.8 Details of gender sensitization programmes

**Guest Lectures, Panel Discussion, Interaction with Girls students under CWDC, Orientation Workshop, Free Legal Aid Cell, Poster Competition, Poetry competitions, Exhibition of Best out of Waste (made by college students)**

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

#### 5.9.2 No. of students participated in cultural events

State/ University level  National level  International level

5.9.3 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	<b>12</b>	<b>70000</b>
Financial support from government	<b>346</b>	
Financial support from other sources	<b>150</b>	
Number of students who received International/ National recognitions	<b>4</b>	

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

**Electrical gadgets should be replaced, Digital –e-Library Facilities, Improved Canteen facility , Reading Room Facilities, Library Facilities, Indoor Sports Room**

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

#### **The Vision Statement**

Bhavan's Sheth R. A. College of Arts and Commerce will be a valued and vital community partner striving to enrich our expanding community and prepare our students to live and work in a locally challenging and diverse and demanding global environment.

#### **The Mission Statement**

Bhavan's Sheth R. A. College of Arts and Commerce, a comprehensive community college is an accessible, affordable learner-centered institution dedicated to student success serving the interior city area of Ahmedabad and beyond and will continually strive to impart quality education to enable its stakeholders to face the emerging challenges of the future.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

**Special courses for Foreign students on management's expenditure to replace Sanskrit as compulsory subject. French, Persian and Computer Science added as Core Compulsory.**

6.3.2 Teaching and Learning

**State of Art Auditorium built with 1.65 Crores cost, New International Academic MOUs, Inter Exchange Programme, New ICT Tools**

6.3.3 Examination and Evaluation

**Assignments and Projects to be evaluated as Exam Units.**

6.3.4 Research and Development

**International Conference and National Seminar attended by faculties, Books Published, Journal Published,**

6.3.5 Library, ICT and physical infrastructure / instrumentation

**New ICT Tools, Interlibrary tie-ups, e-library facilities for students**

6.3.6 Human Resource Management

**Orientation workshops, Seminar and Conferences sessions organised For Teaching and Non-teaching staff**

6.3.7 Faculty and Staff recruitment

**1 –Associate professor  
5- Assistant Professors**

6.3.8 Industry Interaction / Collaboration

**GOPIO, Moncton University, Canada, Crepe Briton , Gujarati Sahitya Parishad, Tie up with IIT Gandhinagar**

6.3.9 Admission of Students

**On Merit online**

6.4 Welfare schemes for

<b>Teaching</b>	<b>Credit Society</b>
<b>Non teaching</b>	<b>Credit Society, Washing Allowance, Shoe allowance, Other</b>
<b>Students</b>	<b>Scholarships, Prizes, Allowance, Motivational Awards</b>

6.5 Total corpus fund generated

**3.5 Lacs (Other than Grants)**

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	<b>Yes</b>	<b>Higher Education Gujarat</b>	<b>Yes</b>	<b>Management</b>
Administrative	<b>Yes</b>	<b>Higher Education Gujarat</b>	<b>Yes</b>	<b>Management</b>

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes       No

For PG Programmes      Yes       No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

**Centralized Evaluation Work is introduced**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

**NA**

6.11 Activities and support from the Alumni Association

**Academic Supports, Website Management, Cultural Programmes,**

6.12 Activities and support from the Parent – Teacher Association

**Parents Meeting, Valuable Feedback**

6.13 Development programmes for support staff

**Orientation Workshops, ICT Training**

6.14 Initiatives taken by the institution to make the campus eco-friendly

**Bio-Park and Herbal Park created , Waste Water Management, Compost Well Generated, Solar panel,**

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

**Global Tie up with GloCALL and TESOL, International and State Conference, International Journal Organising partner in Prabasi Bharatiya Divas by ministry of External Affairs, e-library facilities on campus, Guest lectures and Interaction with Scholars, Tie up with IIT Gandhinagar**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Achievements
1. Make-up deficiency of infrastructure in terms of class-rooms and laboratories.	Fully
2. Add more space and acquire books and periodicals for library.	Fully
3. Existing full time vacant posts (11) be filled in on priority to ease out adverse teacher-student ratio.	Partial
4. Efforts be accelerated pre-placement of students and strengthen students' counselling with revamping counselling cell, coaching centre and setting up of placement cell and industry-linkage promotion cell.	Partial
5. Four job oriented One year Diploma Programs got sanctioned by Gujarat University:	
1) Logistics and Supply Chain Management	Fully
2) Corporate Social Responsibility	Fully
3) Vedic Foretelling System	Fully
4) E – Business and Digital Marketing	Fully
6. Special courses in French and Persian for foreign students	Fully
7. New Faculty appointed – 1 Associate Professor, 5- Assistant Professor	Partial
8. Appoint a Committee to explore the possibilities of generating resources.	Fully
9. To motivate teachers to submit research projects to funding agencies.	Fully
10. To identify and update a separate IQAC room for systematize and further strengthen the IQAC in the light of NAAC Core values.	Partial
11. Provide central computer facility, accessible to all students, teachers and non-teaching staff.	Fully
12. To focus more emphasis on communicative and innovative skill.	Partial



<b>13. Need to establish further the Institutional collaboration and linkages.</b>	<b>Partial</b>
<b>14. Institution to introduce entrepreneurial skill among students.</b>	<b>Partial</b>
<b>15. Preparing and sending proposals to various funding agencies for seminars and conferences</b>	<b>Fully</b>
<b>16. Activating CWDC</b>	<b>Fully</b>
<b>17. Promoting Sports and NCC</b>	<b>Fully</b>
<b>18. Bringing out college e-magazine – Anoogunj</b>	<b>Fully</b>
<b>19. Introducing new courses (French, Persian for UG students)</b>	<b>Fully</b>
<b>20. Starting Post graduate course in Commerce (M.Com)</b>	<b>Fully</b>

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- |   |
|---|
| <ol style="list-style-type: none"> <li><b>1. Online submission of Project and Assignments</b></li> <li><b>2. SMS Connect</b></li> <li><b>3. MOU with International Universities</b></li> <li><b>4. Solar Panel</b></li> </ol> |
|---|

(*annexure iii*)

7.4 Contribution to environmental awareness / protection

<p><b>Bio-Park and Herbal Park created, Waste Water Management, Compost Well Generated, Ban of chewing tobacco in campus, Solar Panel, Go-Green Plantation of trees</b></p>
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7.5 Whether environmental audit was conducted?    Yes     No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

<p><b>The college shall concentrate upon advancing facilities for Students and staff</b></p> <p><b>More Management appointees shall be placed looking into the support staff deficiency</b></p> <p><b>The college proposes to initiate research proposals by faculties</b></p>
--

## **8. Plans of institution for next year**

1. Construction of new building as well as renovation of the existing one ,
2. To hold International/National conferences,
3. Extension of building and renovation of existing infrastructure,
4. Appointment of New faculty
5. Planning industrial visits and new tie ups
6. Promoting students to take advantage of skill India initiatives
7. Activating alumni association and planning more programs with alumni
8. Students ventures
9. Workshop for Students for Vocational Program,
10. Seminars and Conference,
11. Book Publication,
12. Support Staff Appointments

Name: *Prof Mahesh T. Kahar*

Signature of the Coordinator, IQAC

Name: *Dr Neerja A Gupta*

Signature of the Chairperson, IQAC

\*\*\*

**Abbreviations:**

NAAC - National Assessment and Accreditation Council

IQAC - Internal Quality Assurance Cell

IQAS - Internal Quality Assurance System

AQAR - Annual Quality Assurance Report

AIM - Assessors Interaction Meetings

SSR - Self-Study Report

HEI - Higher Education Institutions

ICT - Information and Communication Technology

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GAT - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

KI - Key Indicators

**Annexure. i** Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

<b>Plan of Action</b>	<b>Achievements</b>
<ol style="list-style-type: none"><li><b>1. Make-up deficiency of infrastructure in terms of classrooms, Library, Sports Room, Reading Room, Staff Room and laboratories.</b></li><li><b>2. Introduce new courses for foreign students after academic audit</b></li><li><b>3. Introduce new Courses for Skill development</b></li><li><b>4. Starting PG Courses in M.Com</b></li><li><b>5. Recruitment of faculty</b></li><li><b>6. Promoting Placement Cell</b></li><li><b>7. Appoint a Committee to explore the possibilities of generating resources.</b></li><li><b>8. To motivate teachers to submit research projects to funding agencies.</b></li><li><b>9. Planning industrial visit and tie ups</b></li><li><b>10. Alumni Meeting</b></li><li><b>11. Placement services meet</b></li><li><b>12. Publication Activities</b></li><li><b>13. SMS connect</b></li><li><b>14. Students' Ventures</b></li></ol>	<ol style="list-style-type: none"><li><b>1. M.Com started</b></li><li><b>2. Special courses in French and Persian for foreign students</b></li><li><b>3. Four job oriented One year Diploma Programs got sanctioned by Gujarat University:</b><ol style="list-style-type: none"><li>1) Logistics and Supply Chain Management</li><li>2) Corporate Social Responsibility</li><li>3) Vedic Foretelling System</li><li>4) E – Business and Digital Marketing</li></ol></li><li><b>4. Building is going into construction and renovation</b></li><li><b>5. One associate and Six assistant professors appointed</b></li><li><b>6. One major research project sanctioned</b></li><li><b>7. One industry visit</b></li><li><b>8. Tie up with IIT Gandhinagar for deputing two students</b></li><li><b>9. UGC approved international journal bhartiya manya prat and college Anugoonj-e-magazine</b></li><li><b>10. Two proposals for national seminar are sent</b></li></ol>

## **Annexure. ii Feedback Analysis**

67.6% students tells that more than 75% syllabus has been taught in the class.

60% students feels that Library facility in the college are inadequate or poor.

82% students feels that prescribed readings was good in college.

85% students satisfies with the internal evaluation system of the college

88% students tell that their relations with teacher are more than satisfactory in the college as a whole.

88% students tells that their relation with teacher are more than satisfactory in department.

91% students have helpful experience of college's administrative offices.

According to 91% students, health care facilities in college are above average.

According to feedback analysis, students are participating in extracurricular activities of the department.

94% students feels that attitude of teachers to extracurricular activities are co-operative.

According to 80% students their time at the college been intellectually enriching.

Overall 94% students told that internal assessment system are appreciable.

Averagely 77.36% students has Rated Program in "**Good**" category.

**As per the analysis of feedback given by the stakeholders the College Infrastructure, Teaching-Learning quality, Knowledge given by Professors are good enough. They also praised the co curricular activities conducted at the campus.**

**The stakeholders however have suggested few things as under:**

**The students suggested campus improvement, cleanliness of washroom and classroom infrastructure.**

**The Society partners suggested more tie ups with industry and more on field training programmes.**

### Annexure. iii Best Practices

#### Best Practices:

##### MOU with International Universities

**The College has entered into MOU and mode of functioning with reputed global universities as under:**

**University: Cape Breton University**

**University of Prince Edward Island**

**University of Moncton**

**University: University of New Brunswick**

**University: Memorial University**

- 1. Indian Political Thinking and International Alternatives.** International Conference, jointly with CCS University Meerut , 12<sup>th</sup> 13<sup>th</sup> August, 2017
- 2. Premise of Sanskrit texts in Western Inventions.** Jointly With Bharatiya Vichar Manch, Ahmedabad. 24<sup>th</sup> – 25<sup>th</sup> February, 2018
- 3. Western Inventions and Knowledge Premise of Sanskrit texts.** Bharatiya Rashtrodaya. National Seminar Jointly with Bharatiya Vichar Manch. 24<sup>th</sup>/25<sup>th</sup> February 2018. Ahmedabad.
- 4. “Instill Patriotism” Session Nari and SamajVyavastha. Jointly with** HSSF, Ahmedabad, Gujarat. 5<sup>th</sup> January ‘18
- 5. “Emerging India”** National Conference on Emerging India Jointly with IPSA and Anna center for Public Administration. 15-17<sup>th</sup> December, 2017, Chennai.
- 6. Online submission of Project and Assignments – in some department they asked the students to submit Project and Assignments thorough email. Power point Presentations also prepared by students as part of project.**
- 7. SMS Connect – all the students are sent messages about beginning of classes, examination, major events, seminars, job placement and other important information by the college.**
- 8. MOU with International Universities – apart from the existing MoUs a new tie up is done with IIT Gandhinagar according to this two students of final year are deputed on the IIT campus for one year internship.**
- 9. Solar Panel is put in the campus**

**Annexure. iv Guj Uni Academic Calender-2017-18**

<b>FIRST TERM</b>	<b>12-6-2017 to 14-10-2017</b>	<b>100 DAYS</b>
<b>DIWALI VACATION</b>	<b>15-10- 2017 to 05-11-2017</b>	<b>21 DAYS</b>
<b>SECOND TERM</b>	<b>12-12-2017 to 23-04-2018</b>	<b>104 DAYS</b>
<b>SUMMER VACATION</b>	<b>24-04-2018 to 11-06-2018</b>	<b>49 DAYS</b>
<b>TOTAL DAYS 274</b>		
<b>TOTAL TEACHING DAYS 204</b>		